

23 May 2018

## ENVIRONMENT COMMITTEE

A meeting of the Environment Committee will be held on **THURSDAY 7 JUNE 2018** in the Council Chamber, Ebley Mill, Ebley Wharf, Stroud at **7.00 pm.**



David Hagg  
Chief Executive

**Please Note:** This meeting will be filmed for live or subsequent broadcast via the Council's internet site ([www.stroud.gov.uk](http://www.stroud.gov.uk)). By entering the Council Chamber you are consenting to being filmed. The whole of the meeting will be filmed except where there are confidential or exempt items, which may need to be considered in the absence of the press and public.

### AGENDA

- 1 **APOLOGIES**  
To receive apologies for absence.
- 2 **DECLARATIONS OF INTEREST**  
To receive declarations of interest.
- 3 **MINUTES**  
To approve the minutes of the meeting held on 5 April 2018.
- 4 **PUBLIC QUESTION TIME**  
The Chair of Committee will answer questions from members of the public submitted in accordance with the Council's procedures.  
DEADLINE FOR RECEIPT OF QUESTIONS  
**Noon on MONDAY 4 JUNE 2018.**  
Questions must be submitted in writing to the Chief Executive, Democratic Services, Ebley Mill, Ebley Wharf, Stroud and sent by post or by Email:  
[democratic.services@stroud.gov.uk](mailto:democratic.services@stroud.gov.uk)

**5**     **MEMBER REPORTS**

- a) Planning Review Panel
- b) Stroud Concordat
- c) Update from the Waste and Recycling Task and Finish Group
- d) Update on the Environment Strategy (see agenda item 11)
- e) Performance Monitoring

**6**     **WORK PROGRAMME**

To consider the work programme.

**7**     **APPOINTMENTS**

- a) Performance Monitoring Representatives
- b) Outside Bodies

**8**     **CAPITAL PROGRAMME MONITORING**

- a) Stroud District Cycling and Walking Plan
- b) Wallbridge Gateway Site
- c) Canal Regeneration (C2C)
- d) Multi Service Contract – Vehicle Replacement
- e) Market Town Centres Initiative Fund

**9**     **MULTI SERVICE CONTRACT - UPDATE**

To receive a presentation from UBICO and an update in terms of the options for achieving further efficiencies in the delivery of the services covered by the contract.

**10**    **SINGLE USE PLASTICS AND RECYCLING**

To note the Council’s current position regarding single use plastics within its own facilities and its recycling responsibility as the waste collection authority.

**11**    **THE ENVIRONMENT STRATEGY**

To agree the priorities for the revised Environment Strategy prior to consultation.

**12**    **DELEGATION OF POWER TO SERVE FIXED PENALTY NOTICES (FPNs)**

To recommend to Council to amend the current scheme of delegation to allow the Head of Health and Wellbeing to authorise external staff to serve FPNs for dog-related offences.

**13**    **MEMBERS' QUESTIONS**

See Agenda Item 4 for deadline for submission.

**Members of Environment Committee**

**Councillor Simon Pickering (Chair)**

**Councillor Paul Denney (Vice-Chair)**

Councillor Chris Brine

Councillor George Butcher

Councillor Jim Dewey

Councillor Alison Hayward

**G**     Councillor Steve Lydon

**L**     Councillor Tom Skinner

**L**     Councillor Haydn Sutton

**D**     Councillor Brian Tipper

**G**     Councillor Jessica Tomblin

**L**     Councillor Tim Williams

**L**

**C**

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## ENVIRONMENT COMMITTEE

5 April 2018

7.00 pm – 8.25 pm  
Council Chamber, Ebley Mill, Stroud

# 3

### Minutes

#### Membership

Councillor Simon Pickering (Chair)	P	Councillor Skeena Rathor	A
Councillor Paul Denney (Vice-Chair)	P	Councillor Haydn Sutton	P
Councillor Chris Brine	A	Councillor Brian Tipper	P
Councillor Jim Dewey	P	Councillor Jessica Tomblin	P
Councillor Chas Fellows	A	Councillor Ken Tucker	P
Councillor Alison Hayward	P	Councillor Tim Williams	P

**P = Present**                      **A = Absent**

#### Other Member Present

Councillor Cornell

#### Officers in Attendance

Director of Development Services  
Accountant

Head of Community Services  
Democratic Services Officer

#### EC.045

#### APOLOGIES

There were no apologies for absence.

#### EC.046

#### DECLARATIONS OF INTEREST

There were no declarations of interest.

#### EC.047

#### MINUTES

**RESOLVED**

**That the Minutes of the Meeting held on 8 February 2018 are approved as a correct record and signed by the Chair.**

#### EC.048

#### PUBLIC QUESTION TIME

There were none.

**EC.049****WORK PROGRAMME AND AGENDA PLANNING**

The work programme for 2018/19 was updated:

7 June 2018 – Item on Recycling and single use plastics

13 September 2018 – Local Plan preferred strategy

**RESOLVED**            **To note the above.**

**EC.050****CAPITAL PROGRAMME MONITORING**

The Director of Development Services updated Committee on the various capital projects.

- a) Cycling and walking plan - projects were being supported and investigated which included Nailsworth/Dudbridge cycle route, cycle access/parking at Stroud and Stonehouse Railway stations, GWT applying for European funding for cycle path along the Nailsworth to Stonehouse corridor, greenway through Cam/Dursley.
- b) Wallbridge Gateway Site – Ecotricity are no longer able to invest in the landscaping scheme at Wallbridge, procurement of a landscape architect will now take place based on the budget available.
- c) Canal regeneration – the Heritage Lottery Fund announcement regarding the funding for the next project will be delay until after the local elections in other parts of the country.
- d) Multi-service contract – Officers and Members are working with Ubico to resolve issues and good progress is being made.
- e) Market town centres initiative fund – £200,000 has been allocated to support the work within town centres, and match funding needs to be available from the town councils for work to take place. An expression of interest email is due to be sent.

**RESOLVED**            **To note the above.**

**EC.051****MEMBER REPORTS**

- a) Stroud Concordat - Councillor Pickering gave an update on the cycling group being set up with the District Council, Town/Parishes and Gloucestershire County Council with the possibility of updating cycle routes from Stroud to Rodborough, Chalford to Stroud.
- b) Planning Review Panel – The Director of Development Services gave a brief update. Discussion had taken place regarding the response to a consultation by the DfT regarding the capacity of motorway junctions and the relationship with the district's future growth.
- c) Waste and Recycling Task and Finish Group – Councillor Pickering gave an update regarding the performance of waste to landfill and highlighted that the district was possibly the best performing in the country.
- d) Performance Monitoring – Councillor Sutton highlighted the report which had been circulated to Members and reiterated that Members could access information on the Excelsis system. Concern was expressed regarding the recruitment and retention of Development Control staff.

- e) Environmental Strategy – the Strategy is for the period 2007-27 and has 4 headings – state of economy, climate change, natural environment and sustainable communities. It will be discussed at Committee in June 2018.

**EC.052**                      **BUDGET MONITORING REPORT 2017/18 P3**

The Accountant outlined the above report and answered members' questions. This was the second report which looked at third quarter figures, it presented members with a summarised view and variations.

Members questioned the waste overspend and how long it would take to balance it out. Officers are working hard with Ubico to address these issues.

**RESOLVED**                      **To note the outturn forecast for the General Fund Revenue budget and the Capital programme for this Committee.**

**EC.053**                      **ENVIRONMENTAL MANAGEMENT SYSTEM (EMS) OPTIONS**

The Director of Development Services introduced this item. The Council had been an EMAS accredited authority since 1999. Brexit means that it is not possible to continue with this scheme. Two options are possible, have our own scheme or apply ISO 14001 approach to EMS. Following discussion relating to the advantages of applying for this standard it was felt that the Council should base its EMS on ISO 14001.

**RESOLVES**                      **To Apply the EMS to ISO 14001:2015 standard.**

**EC.054**                      **MEMBERS' QUESTIONS**

There were none.

The meeting ended at 8.25 pm.

Chair

**STROUD DISTRICT COUNCIL**  
**ENVIRONMENT COMMITTEE**

**AGENDA  
ITEM NO**

**6**

**7 JUNE 2018**

**WORK PROGRAMME**

<b>Date of meeting</b>	<b>Matter to be considered (ie insert report/project title)</b>	<b>Notes (eg lead member and officer)</b>
<b>13.09.18</b>	Work Programme 2018/19	Leads: Chair and Director of Development Services
	Capital Project Monitoring a) Canal Regeneration (C2C) b) Market Town Centres Initiative Fund c) Wallbridge Gateway Site d) Stroud District Cycling & Walking Plan e) Multi-Service Contract – Vehicle Replacement	Leads: Canal Project Manager Director of Development Services Director of Development Services Director of Development Services Director of Customer Services
	Member Reports a) Planning Review Panel b) Stroud Concordat c) Performance Monitoring d) Waste and Recycling Task and Finish Group	Leads: Cllr N Studdert-Kennedy Cllr S Pickering Cllrs A Hayward, H Sutton Cllr S Pickering
	Budget Monitoring Report 2018/19	Lead: Accountancy Manager
	The Local Plan Preferred Strategy	Lead: Planning Strategy Manager
	Work Programme 2018/19	Leads: Chair and Director of Development Services
<b>13.12.18</b>	Capital Project Monitoring a) Canal Regeneration (C2C) b) Market Town Centres Initiative Fund c) Wallbridge Gateway Site d) Stroud District Cycling & Walking Plan e) Multi-Service Contract – Vehicle Replacement	Leads: Canal Project Manager Director of Development Services Director of Development Services Director of Development Services Director of Customer Services
	Member Reports a) Planning Review Panel b) Stroud Concordat c) Performance Monitoring d) Waste and Recycling Task and Finish Group	Leads: Cllr N Studdert-Kennedy Cllr S Pickering Cllrs A Hayward, H Sutton Cllr S Pickering
	Budget Monitoring Report 2018/19	Lead: Accountancy Manager

<b>Date of meeting</b>	<b>Matter to be considered (ie insert report/project title)</b>	<b>Notes (eg lead member and officer)</b>
<b>07.02.19</b>	Work Programme 2018/19	Leads: Chair and Director of Development Services
	Capital Project Monitoring a) Canal Regeneration (C2C) b) Market Town Centres Initiative Fund c) Wallbridge Gateway Site d) Stroud District Cycling & Walking Plan e) Multi-Service Contract – Vehicle Replacement	Leads: Canal Project Manager Director of Development Services Director of Development Services Director of Development Services Director of Customer Services
	Member Reports a) Planning Review Panel b) Stroud Concordat c) Waste and Recycling Task and Finish Group	Leads: Cllr N Studdert-Kennedy Cllr S Pickering Cllr S Pickering
	Budget Monitoring Report 2018/19	Lead: Accountancy Manager
<b>28.03.19</b>	Work Programme 2018/19	Leads: Chair and Director of Development Services
	Capital Project Monitoring a) Canal Regeneration (C2C) b) Market Town Centres Initiative Fund c) Wallbridge Gateway Site d) Stroud District Cycling & Walking Plan e) Multi-Service Contract – Vehicle Replacement	Leads: Canal Project Manager Director of Development Services Director of Development Services Director of Development Services Director of Customer Services
	Member Reports a) Planning Review Panel b) Stroud Concordat c) Performance Monitoring d) Waste and Recycling Task and Finish Group	Leads: Cllr N Studdert-Kennedy Cllr S Pickering Cllrs A Hayward, H Sutton Cllr S Pickering
	Budget Monitoring Report 2018/19	Lead: Accountancy Manager

**STROUD DISTRICT COUNCIL  
ENVIRONMENT COMMITTEE**

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**7 JUNE 2018**

**7b**

**Appointment of Outside Bodies for 2018/19**

<b>Organisation</b>	<b>Representative for 2017/18</b>
Berkeley Nuclear Stakeholders	Councillor Brian Tipper
Cotswold AONB	Councillor Nick Hurst
Lower Severn Drainage Board	Councillor John Jones
Minchinhampton & Rodborough Commons Advisory Committee	Councillor Nick Hurst
Stroud Concordat	Councillor Simon Pickering
Stroud Valleys Project Board	Councillor Nigel Cooper
Rural SUDS Steering Group	Councillor Simon Pickering



**STROUD DISTRICT COUNCIL**  
**ENVIRONMENT COMMITTEE**

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**7 JUNE 2018**

**8**

<b>Report Title</b>	<b>CAPITAL PROJECT MONITORING</b>
<b>Purpose of Report</b>	To inform the Committee of progress on capital projects within its remit.
<b>Decision(s)</b>	<b>The Committee resolves to:</b> Note the project updates within the report.
<b>Consultation and Feedback</b>	Details are contained within the body of the report.
<b>Financial Implications and Risk Assessment</b>	<p>This committee has oversight and responsibility for the capital projects outlined in the report.</p> <p>Adjustments will be made to future year's allocations and may necessitate a further decision once the outcome from the efficiency work with Ubico has concluded.</p> <p>The Capital programme assumed a funding position based on the budget profiles set out in the February 2018 MTFP. If projects are delayed or are not able to achieve the desired outcomes and do not progress, then the capital budget would remain unspent and not reallocated to additional projects without consideration by the council as part of the 2019/20 budget setting process. Any change in expenditure outside of the agreed budget must be reported separately.</p> <p>David Stanley – Accountancy Manager (s151 Officer) Tel: 01453 754100 Email: <a href="mailto:david.stanley@stroud.gov.uk">david.stanley@stroud.gov.uk</a></p>
<b>Legal Implications</b>	<p>This report is for information purposes only. There are no specific decisions required; however, as the report contains some items which will be given verbal updates at the Committee no specific legal implications can be given on those.</p> <p>In general Legal advice on each capital project will be provided as appropriate and required. Any strategic risks pertinent to the programmes should be referred to in the Strategic Risk Register.</p> <p>Craig Hallett, Solicitor &amp; Deputy Monitoring Officer Tel: 01453 754364 Email: <a href="mailto:craig.hallett@stroud.gov.uk">craig.hallett@stroud.gov.uk</a></p> <p>RC16.05D21.05</p>

<b>Report Authors</b>	Barry Wyatt, Strategic Head of Development Services Tel: 01453 754210 Email: <a href="mailto:barry.wyatt@stroud.gov.uk">barry.wyatt@stroud.gov.uk</a>  Mike Hammond Head of Community Services Email: <a href="mailto:mike.hammond@stroud.gov.uk">mike.hammond@stroud.gov.uk</a> Tel: 01453 754447
<b>Options</b>	The report is for information only. Any decision to re define projects outside of the scope of the capital programme would need to be recommended to Strategy and Resources Committee.
<b>Performance Management Follow Up</b>	Update reports are to be supplied to this committee on a regular basis.

## Introduction

1. The following report provides an executive summary of each of the Capital Projects within the remit of the Environment Committee.
2. The purpose of this report is both to advise the Committee of progress with the capital projects and to recommend decisions to members.

## Stroud District Cycling & Walking Plan

3. The Council has allocated a sum of £300,000 to a Stroud District Cycling and Walking Plan and Environment Committee has previously agreed the scope of the Plan.
4. A meeting was held, 26<sup>th</sup> April, with representatives of the County Council (GCC), to consider how SDC's Cycling and Walking plan could be progressed in conjunction with GCC and how our collective financial input could be joined in order to achieve more significant outcomes. GCC are to undertake some initial scoping work regarding both routes.
5. SDC has agreed to set aside £100k as match funding for the resurfacing of the Nailsworth/Dudbridge Cycle Route plus other route enhancements. It is anticipated that this work will be completed this year.
6. A small amount of funding has been agreed with both Stroud and Stonehouse Town Councils as potential match for their bids to the GWR Customer & Communities Improvement Fund. Both bids relate to improving cycling access/parking/signage at the respective stations.
7. A £1K, match funded, contribution has also been agreed towards the cost of the Wotton, Charfield and Kingswood Greenway Feasibility Study.
8. Gloucestershire Wildlife Trust (GWT) have had their EOI to the European Regional Development Fund (ERDF) call under the Preserving and Protecting the Environment and Promoting Resource Efficiency strand endorsed and will now move to full application. The project focuses on improving biodiversity, delivered in three clusters of market towns across the County. In the Stroud cluster the project will take place along the Nailsworth to Stonehouse corridor, using the cycle path as the catalyst to

improve biodiversity and green infrastructure along and beside the route. This would include improvements to the cycle path and it is on that basis that support has been offered to the GWT. A verbal update will be provided at the meeting.

### **Wallbridge Gateway Site**

9. The committee was verbally updated at the last meeting regarding the withdrawal of the match funding for the project from Ecotricity. SDC contribution of £90k along with the town council contribution of £5k remains.
10. The procurement process had begun based on the previous involvement of Ecotricity, this has now been stopped. It is currently envisaged that the previously agreed design brief will be adjusted to take in to account the smaller budget but with the potential for a phased approach should future funding become available.
11. Following the retendering of the design, Members will need to consider if the more limited scope of the works still represents value for money.
12. On a positive note, the work to stabilise the brewery wall is looking impressive, significantly enhancing the setting of the canal.

### **Canal Regeneration**

13. The Council and Cotswold Canals Trust have now received the crucial initial support from the Heritage Lottery Fund (HLF). The HLF picked the Stroudwater Navigation as one of four projects across the country for development funding and the £842,000 announcement will enable the subsequent application for a further £9million of HLF money to allow the whole project to go ahead.
14. The project aims to take the canal under the M5 motorway, reinstate the 'missing mile' of canal near Eastington and forge a new stretch of canal under the Gloucester – Bristol railway line at Stonehouse.

### **Multi-Service Contract – Vehicle Replacement**

15. Council has agreed an annual budget of £250k for the period of four years 2016/17 to 2020/21, for a capital programme of vehicle replacements for services covered by the Multi Service Contract.
16. UBICO are addressing the committee under a separate item on the agenda.

### **Market Town Centres Initiative Fund**

17. The Council has allocated a budget of £200,000 to support capital projects within town centres, subject to match funding coming from the host town council. An email has now been sent to the Town Councils requesting initial expressions of interest. The email requests submissions by the 8<sup>th</sup> June.

**STROUD DISTRICT COUNCIL**  
**ENVIRONMENT COMMITTEE**

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**7 JUNE 2018**

**9**

<b>Report Title</b>	<b>MULTI SERVICE CONTRACT - UPDATE</b>
<b>Purpose of Report</b>	To provide an update report on the progress of the Multi Service Contract
<b>Decision(s)</b>	<b>The Committee RESOLVES to note the progress updates within the report</b>
<b>Consultation and Feedback</b>	Officers and Members of the task and finish group have been consulted
<b>Financial Implications and Risk Assessment</b>	<p>There are Financial Implications regarding the ongoing efficiency measures as referenced in par 3.1. Managers are currently in detailed discussions with Ubico on a range of options so that decisions can be made around the service provision that seeks to mitigate inflationary pressures in future years. It is likely that the MTFP will need to reflect a higher base budget and will be included in the Budget Strategy report to Strategy and Resources committee in October 2018.</p> <p>Adele Rudkin, Accountant Tel: 01453 754109 Email: <a href="mailto:adelerudkin@stroud.gov.uk">adelerudkin@stroud.gov.uk</a></p>
<b>Legal Implications</b>	<p>This report is for information purposes only. There are no specific decisions required and therefore no legal implications. Legal advice will be provided as appropriate and required. Any strategic risks pertinent to the contract should be referred to in the Strategic Risk Register.</p> <p>Craig Hallett, Solicitor &amp; Deputy Monitoring Officer Tel: 01453 754364 Email: <a href="mailto:craig.hallett@stroud.gov.uk">craig.hallett@stroud.gov.uk</a> RC17.05D21.05</p>
<b>Report Author</b>	<p>Mike Hammond Head of Community Services Email <a href="mailto:mike.hammond@stroud.gov.uk">mike.hammond@stroud.gov.uk</a> Tel 01453 754447</p>
<b>Options</b>	The report is for information only.
<b>Performance Management Follow Up</b>	The Task and Finish Group meet monthly to monitor and progress the service and identify on going efficiencies

**1. INTRODUCTION / BACKGROUND**

- 1.1 The multi service contract has been operational since late 2016. This resulted in a change to fortnightly collections and new weekly food waste collection, and a chargeable garden waste collection.
- 1.2 Data collected by all districts within Gloucestershire is published by the County Joint Waste Committee (JWC). These figures can be seen on the following in attached link there has been a dramatic increase in

recycling rate and decrease in waste to landfill since the introduction of the new scheme which is now the best performing scheme in the county  
<https://www.stroud.gov.uk/media/682432/180130-performance-report.pdf>

## 2. Finances

2.1 The cost of the contract for 17/18 and 18/19 that is undertaken by Ubico is shown in the table below

<b>Multi Service Contract - UBICO</b>	<b>UBICO 2017/18 Actual Spend 000's</b>	<b>UBICO 2018/19 Forecast Budget (£'000)</b>
Refuse Waste	1,253,876	1,231,357
Food Waste	837,995	920,555
Garden Waste	329,236	368,186
Recycling	1,622,987	1,588,178
Street Cleansing	600,847	618,078
Building Cleaning	321,724	329,157
Grounds Maintenance	423,084	493,174
Bulky	83,043	90,764
<b>GROSS - Multi Service Contract Cost</b>	<b>5,472,792</b>	<b>5,639,449</b>
<b>Multi Service Contract - Other Costs</b>	<b>2017/18 Actual Spend 000's</b>	<b>2018/19 Forecast Budget (£'000)</b>
Refuse Interim Black Sacks	6,091	5,000
Refuse Beige Sacks (Annual Cost)	32,000	32,000
Marketing Expenditure	17,291	20,000
Garden Waste Licenses	11,186	3,400
Recyclate Waste Disposal	769,293	739,000
Waste disposal other	5,337	5,337
Supplies & Services	782	782
Supplies & Services	15,963	15,963
Additonal MSC works	21,480	21,480
Supplies & Services	13,957	13,957
Kerbside Boxes - Equipment Purchase	-6,432	13,400
<b>OTHER - Multi Service Costs</b>	<b>886,948</b>	<b>870,319</b>
<b>Multi Service Contract - Income Streams</b>	<b>2017/18 Actual Spend 000's</b>	<b>2018/19 Forecast Budget (£'000)</b>
JWP Incentive Payment	-395,250	-380,000
Garden Waste Subscription Income	-350,480	-324,900
Recyclate Waste Disposal Income	-569,659	-544,000
Tipping away payments	-56,119	-28,000
Textiles	-19,584	-15,000
Bulky Collections	-82,150	-84,000
Sale of equipment	-5,850	0
Misc Income	-14,637	0
Misc Income	-1,643	0
Material Recycling Contract Credits	-663,928	-650,000
<b>INCOME - Multi Service Income Streams</b>	<b>-2,159,300</b>	<b>-2,025,900</b>
<b>NET BUDGET - Multi Service Cost</b>	<b>4,200,440</b>	<b>4,483,868</b>

### 3. Progress Update

3.1 The cost of the contract is higher than originally predicted due to a number of reasons including; the drop in the price of recyclates and the price of oil, a greater uptake of the food waste service than originally predicted and an increased cost of insurance and wages. The cross party Task and Finish Group have agreed the efficiency measures as shown below to reduce current expenditure within the contract for 2018/19. The plan is to introduce these efficiency measures in June 2018 to achieve maximum savings during this and future years. These are detailed below:

	Efficiency Measures	Estimated Cost Saving (P.A.)
Fleet Management	Remove the current 11 vehicles off hire and lease for a minimum of 12 months	£100,000 (£5k per week)
Public Conveniences	Reduce frequency of cleans across the 10 public conveniences	£20,000
Charge Hand	Not replacing the vacant Charge Hand post	£20,000
Grass Cutting	Seasonal cuts to be reduced from 16 cuts to 10 cuts (still using existing equipment)	£40,000
Window Cleaning	Reduce the annual clean from 2 cleans to 1 within communal flats	£9,000
Ebley Mill	Alter the cleaning regime within Ebley Mill	£20,000
Charging for Delivery of containers	Introduce a delivery charge for containers with the exception of food bins and new build properties	Cost neutral
Garden Waste Subscription	Increase subscription to £45 in 2019/20 and £50 in 2020/21 (figures are based on 10,000 current subscribers)	£60,000 additional income £110,000 (cumulative) additional income
Bulky Waste	Increase charges from £20 to £25 in 2018/19 ( figures based on year 17/18 collections)	£21,885 additional income

### 4. Conclusion

4.1 The current arrangement for the multi service contract service provision is proving to be highly successful in term of environmental performance and is generally popular within district (Budget Consultation 2017 showed that 76% of those surveyed are satisfied that SDC are working to improve the environment). However with higher costs than originally expected officers will work continually to reduce costs associated to the Multi Service Contract and any other associated services. To assist this process and as part of the Community Services review the Council has engaged the services of APSE to look out how we can continue to achieve more savings across the contract. This review should be complete around October 2018 and the report outcomes will be presented to this committee thereafter.

**STROUD DISTRICT COUNCIL**  
**ENVIRONMENT COMMITTEE**

**AGENDA  
ITEM NO**

**7 JUNE 2018**

**10**

<b>Report Title</b>	<b>SINGLE USE PLASTICS AND RECYCLING</b>
<b>Purpose of Report</b>	To inform the Committee of progress made to remove single use plastics from SDC facilities.
<b>Decision(s)</b>	<b>The Committee resolves to: Note the position as set out in the report.</b>
<b>Consultation and Feedback</b>	Details are contained within the body of the report.
<b>Financial Implications and Risk Assessment</b>	<p>Whilst the purpose of the report is to update the Committee with progress of the removal of single use plastics, there may be some transitional costs to the council in achieving this. Any additional costs will need to be met within existing resources.</p> <p>Adele Rudkin, Accountant 01453 754109 <a href="mailto:adele.rudkin@stroud.gov.uk">adele.rudkin@stroud.gov.uk</a></p>
<b>Legal Implications</b>	<p>The Council's decision on the 26 April 2018 (repeated below) sets out the monitoring, updating and reporting mechanism it required to take place. This report is in addition to those and for noting purposes only. There are no specific decisions required and therefore no legal implications.</p> <p>Craig Hallett, Solicitor &amp; Deputy Monitoring Officer Tel: 01453 754364 Email: <a href="mailto:craig.hallett@stroud.gov.uk">craig.hallett@stroud.gov.uk</a> RC16.05D21.05</p>
<b>Report Authors</b>	<p>Barry Wyatt, Director of Development Services Tel 01453 754210 Email: <a href="mailto:barry.wyatt@stroud.gov.uk">barry.wyatt@stroud.gov.uk</a></p> <p>Mike Hammond, Head of Community Services Email: <a href="mailto:mike.hammond@stroud.gov.uk">mike.hammond@stroud.gov.uk</a> Tel 01453 754447</p>
<b>Options</b>	The report is for information only.
<b>Performance Management Follow Up</b>	Updates on progress will be monitored by this committee.

## 1. Introduction

- 1.1 The recent focus on pollution caused by plastics has come about as a result of Sir David Attenborough's recent series '*Blue Planet II*', highlighting the staggering scale of harm plastic waste has on the marine environment.

- 1.2 The purpose of this report is to outline plans that are being implemented in order to remove single use plastics from the District Council's supply chain in line with the Council motion passed on Thursday 26 April 2018, and to highlight our the importance of our duty as a waste collection authority.

## **2. Progress so far**

- 2.1 Changes have already been implemented at Ebley Mill and Stratford Park Leisure Centre, working with our onsite caterer and SLM, other changes are in progress as set out below.

### **Ebley Mill**

- Replacing plastic stirrers with metal spoons,
- Replacing take-a-way containers with compostable containers,
- Compostable cutlery
- Replace plastic straws with paper straws
- Replace plastic cups in reception with recycled paper cups,
- Replace plastic cups in Council Chamber and Committee Room with reusable cups,
- Water refill points in Reception and Riverside Restaurant,
- Riverside Restaurant will offer discount if you bring in your own reusable cup for hot drinks.

### **The Pulse**

- All vending supplying drinks will be 100% recyclable
- Users are encouraged to refill own bottles at water points
- Two water points within the Pulse

### **Stratford Park Leisure Centre**

SLM (the operators of SPLC) are in the process of preparing a company single-use plastic policy to include.

- Replacing plastic stirrers for wooden,
- Replace polystyrene plates for thick cardboard,
- Replace polystyrene take away chip bowls for paper bags,
- Replace sauce sachets with sauce bottles
- Replace sachets with salt and pepper pots
- Two water fountains are to be installed on the Outdoor pool with signage to encourage refilling of bottles,
- Within the Leisure Centre a further fountain will be provided with recyclable drinking cones and signage to encourage refilling of bottles

The following measures have already been implemented:

- Coffee cups are now recyclable,
- Both Britvic & Lucozade have confirmed all their bottles are 100% recyclable



### **3. Kerbside recycling and residual collections**

- 3.1 While the District Council has limited direct means by which it can reduce the use of single use plastics within the district, it can ensure that it undertakes a responsible approach to providing an effective domestic recycling collection service, where the recycle is then processed by reputable merchants.
- 3.2 In respect of residual waste that includes non-recyclable single use plastics (and a proportion of unsorted recyclable plastics) these are responsibly collected to ensure that they are not released in to the environment, prior to transfer to the Waste Disposal Authority (GCC) for final disposal.
- 3.3 Without such a rigorous and responsible approach to the collection of waste and recycling within the District, it is highly likely that single use plastics would be entering the environment unmanaged and consequently creating a more harmful impact.

### **4. Council agreed motion**

- 4.1 At the Council meeting on the 26 April 2018 a motion was passed regarding the reduction of Single Use Plastic in the Stroud District, this is set out at Appendix A.

As per item 2 below, a task and finish group consisting of elected members will be established. The group will need to consider how the council can 'extend its reach' in terms of moving beyond the changes that it has implemented in its own facilities. Taking into consideration its own duties as the waste collection authority whilst recognising the constraints on Council resources.

### **Appendix A**

#### **The Council:**

- 1. Become a 'single use plastic free' authority as soon as possible by ending:**
  - a. the purchase and procurement of single use plastics through the Council's supply chain and**
  - b. the sale and provision of single use plastic products such as bottles, cups, cutlery and drinking straws at Ebley Mill and at all Council events.**
- 2. Form a task and finish group which will report to the July 2018 meeting of Strategy and Resources, setting out an action plan to deliver this commitment.**
- 3. Encourage the District's businesses and institutions to commit to reducing single use plastic waste in their organisation, for example, by taking the 'plastic free pledge'.**

4. Encourage local shops, cafes, restaurants and market stall holders to:
  - a. provide a discount to customers who purchase drinks or food in their own reusable containers and invite customers to bring their own; and
  - b. support the Refill initiative, and where possible, offer free tap water refills.
5. Provide information to residents on how to minimise use of single use plastic products and how to avoid disposal of plastic items via waste water.
6. Investigate the possibility of requiring pop-up food and drink vendors at large events in the District to avoid single use plastic as a condition of their contract.
7. Explore the creation of a 'plastic free network' that could provide business support, practical guidelines and advice to help local businesses and organisations transition from single use plastic to sustainable alternatives.
8. Seek to eliminate single use plastic at all SDC facilities by 2020, and from the Council supply chain by 2025.

**STROUD DISTRICT COUNCIL  
ENVIRONMENT COMMITTEE**

**AGENDA  
ITEM NO**

**7 JUNE 2018**

**11**

<b>Report Title</b>	<b>THE ENVIRONMENT STRATEGY</b>
<b>Purpose of Report</b>	Update the Committee on the review of the 2007 – 2027 Environment Strategy
<b>Decision(s)</b>	<b>The Committee RESOLVES</b> to agree the Priorities for the revised Environment Strategy prior to consultation
<b>Consultation and Feedback</b>	Four members of the Environment Committee have met on several occasions to discuss the reviewing of the Strategy. These meetings have resulted in the recommendation contained in this report.
<b>Financial Implications and Risk Assessment</b>	<p>As the decision is to agree priorities to the revised strategy prior to consultation, then there are no direct financial implications to this report. Future financial implications may arise after consultation.</p> <p>Adele Rudkin, Accountant Tel: 01453 754109 Email: <a href="mailto:adele.rudkin@stroud.gov.uk">adele.rudkin@stroud.gov.uk</a></p> <p>Risk Assessment There is a risk that lack of an appropriate Strategy and subsequent separate work programme might inhibit the Council's ability to demonstrate its commitment to continuing to support the protection and enhancement of the environment</p>
<b>Legal Implications</b>	<p>There is no legislative requirement for SDC to consult; however, SDC consulted extensively on the strategy in 2007 and as such there may be an implied duty to consult on any revised strategy. Any consultation undertaken must be adequate and fair. Legal advice on any updated or amended strategy resulting from the process will be provided as appropriate and required.</p> <p>Craig Hallett, Solicitor &amp; Deputy Monitoring Officer Tel: 01453 754364 Email: <a href="mailto:craig.hallett@stroud.gov.uk">craig.hallett@stroud.gov.uk</a> R9.05C21.05D21.05</p>
<b>Report Author</b>	Petula Davis, Principal Project Officer Tel: 01453 754289 Email: <a href="mailto:petula.davis@stroud.gov.uk">petula.davis@stroud.gov.uk</a>

<b>Options</b>	The Council can chose not to have an Environment Strategy and not to invest in any initiatives that are not part of its statutory function.
<b>Background Papers/ Appendices</b>	Environment Strategy 2007-2027 <a href="#">Link</a> Environment Strategy Outcomes September 2017 <a href="#">Link</a>

## 1. INTRODUCTION / BACKGROUND

The Council adopted the 20 year Environment Strategy in February 2007. The overarching focus of the Strategy was to help us live within environmental limits, the action plan was embedded within the 5 priority areas:

- Sustainable consumption and production – *'More for Less'*
- Climate Change and Energy – *'Confronting our greatest threat'*
- Protecting our Natural Resources and Enhancing the Environment - *'Clean, Green and Safe'*
- Creating Sustainable Communities – *'From local to global'*
- Keeping the Council and the Local Community Focused on Environmental Limits – *'Let's not forget how important the issue is'*

At the September 2017 Environment Committee, the outcomes set out in the Strategy were reported and the achievements were recognised. However, members agreed that the Strategy needed to be reviewed as the work programme had mostly been achieved.

A Task and Finish Group was set up to review the 2007 – 2027 Environment Strategy. The Group have met and recommend the following:

### 1. Keep the original vision:

*'To lead a community that is willing and able to make the district a better place by:*

- *Tackling the consequences of already unavoidable climate change; and,*
- *Reducing the stress on resources and environmental systems – water, land and air – from the way we produce, consume and waste resources*

### 2. Refocus the priorities, resulting in reducing them from 5 to 4

- **A Circular Economy**, *Thriving now, thriving in the future*; Financial prosperity today is no good if we use the resources our children will require tomorrow. We must consider the whole life costs of our purchases and not waste them. When we have finished with them we must repair, reuse and recycle and use them again. A sustainable economy should leave no trace.
- **Climate Change**, *The biggest threat we face*; Man made climate change is the biggest threat humanity faces. We must adapt and increase our resilience to changes in weather patterns. We therefore must take steps to prevent levels of CO2 rising, by using less energy and what we do use must to greener, cleaner and smarter.
- **Protecting the Environment**, *Caring for our natural world*; we are all the custodians of Stroud District, we are looking after it for future generations. It is our mission to hand it on to them in a better state than it was handed to us.
- **Sustainable Communities**, *Planning today for a better tomorrow*. We must continue to insure that the communities we plan and build today will

still be vibrant places where people can and want to live long now and in the future.

3. While acknowledging the financial pressures currently facing the council, help develop a separate work programme with annual updates

**2. Next Steps**

Subject to agreement with the recommendations from the Task and Finish Group, it is proposed that the revised Strategy priorities should be consulted up on and the work programme compiled from the different environmental initiatives being proposed and currently being undertaken.

**STROUD DISTRICT COUNCIL**  
**ENVIRONMENT COMMITTEE**

**AGENDA  
ITEM NO**

**7 JUNE 2018**

**12**

<b>Report Title</b>	<b>DELEGATION OF POWER TO SERVE FIXED PENALTY NOTICES (FPNs)</b>
<b>Purpose of Report</b>	To seek agreement for the scheme of officer delegations to be amended so as to enable the Head of Health and Wellbeing to authorise named officers of Town and Parish Councils to serve fixed penalty notices for dog fouling offences.
<b>Decision(s)</b>	<p>The Committee resolves to RECOMMEND TO COUNCIL that:</p> <p>The Head of Health and Wellbeing be authorised to appoint any employee of a Town or Parish Council in the district of Stroud as an “authorised person” to serve fixed penalty notices on behalf of Stroud District Council, for dog fouling offences (as provided for in Public Space Protection Orders made pursuant to Section 68 Anti-Social Behaviour, Crime and Policing Act 2014) subject to:</p> <ol style="list-style-type: none"> <li>(1) The authority to appoint being limited to specific periods;</li> <li>(2) The authorisation being withdrawn with effect from such time as the Head of Health and Wellbeing determines; and,</li> <li>(3) The authorisation being subject to such other terms and conditions as he considers appropriate (including but not limited to the conditions outlined in the report at paragraph 3.5).</li> </ol>
<b>Consultation and Feedback</b>	Consultation with Dursley Town Council
<b>Financial Implications and Risk Assessment</b>	<p>As this is not a major source of income to the service and current practice is followed regarding income streams and associated costs with non payment of fines, then there are no direct financial implications arising from this report.</p> <p>Adele Rudkin, Accountant Tel: 01453 754109 Email: <a href="mailto:adele.rudkin@stroud.gov.uk">adele.rudkin@stroud.gov.uk</a></p>

<b>Legal Implications</b>	Specific legal advice was sought before bringing this matter to the Committee, which has been replicated in the report. As such there are no further legal implications to report.  Craig Hallett, Solicitor & Deputy Monitoring Officer Tel: 01453 754364 Email: <a href="mailto:craig.hallett@stroud.gov.uk">craig.hallett@stroud.gov.uk</a>
<b>Report Author</b>	Jon Beckett, Head of Health and Wellbeing Tel: 01453 754443 Email: <a href="mailto:jon.beckett@stroud.gov.uk">jon.beckett@stroud.gov.uk</a>
<b>Chair of Committee</b>	Councillor Simon Pickering
<b>Options</b>	The committee could choose not recommend the proposed amendment to the scheme of officer delegations
<b>Performance Management Follow Up</b>	Ongoing supervision and monitoring

## 1. **Background:**

1.1 In 2012, Stroud District Council made four Dog Control Orders (DCOs). In broad summary, the four Orders were as follows:-

1. Failing to remove the faeces when a dog under the person's control has defecated on any land within the District which is open to the air and to which the public has a right of access.
2. Not putting a dog on a lead when directed to do so by an authorised officer of the Council if such restraint is necessary to prevent a nuisance, behaviour likely to cause annoyance or disturbance to a person or the worrying or disturbance of any animal or bird. This also applies to all land within the District which is open to the air and to which the public has a right of access.
3. Permitting a dog to enter land from which dogs are excluded which applies, where signed at the entrance, to any fenced, hedged or walled children's play area, bowling green, croquet lawn, tennis court, skateboard park, cycle enclosure, putting green or other sporting or recreational facility.
4. Not keeping a dog on a lead in a designated area. This applies to all allotments, cemeteries, car parks, canal towpaths and designated cycle tracks as well as specified footpaths routinely used to access any primary, secondary or high school or college.

1.2 In October 2014, new powers were introduced *via* the Anti-Social Behaviour, Crime and Policing Act relevant to tackling Anti-Social Behaviour, including the making by local authorities of Public Spaces Protection Orders (PSPOs) which can prohibit certain types of antisocial behaviour and make breaches subject to fixed penalties and prosecution before the Magistrates' Court.

1.3 The Act also made provision for existing DCOs to automatically transition to PSPOs on 20<sup>th</sup> October 2017, which has occurred across the District and all the previous DCOs are now PSPOs

## **2. Enforcement of DCOs / PSPOs:**

2.1 Under the previous legislation, Town and Parish Councils had the powers to issue Fixed Penalty Notices (FPNs) for dog control offences. Within the Stroud District, to our knowledge, no Parish or Town Councils utilised these powers at that time.

2.2 The introduction of the Anti-Social Behaviour, Crime and Policing Act 2014 altered that legal position. Under the new PSPO provisions, FPNs may only be issued by “*a constable or **authorised person***” (emphasis added). An authorised person is further defined in the Act as “*a person authorised for the purposes of this section by the local authority that made the PSPO*”. Consequently, only persons authorised by Stroud District Council may now issue FPNs in this regard i.e. Town and Parish Councils no longer have this power themselves.

## **3. The Current Situation:**

3.1 Dursley Town Council are concerned about the incidence of dog fouling in their area and have consequently approached this council with a proposal to request the authorisation of two specific Town Council employees to serve FPNs for dog fouling offences within their boundary.

3.2 It is considered that the proposal could assist this council in its aim of reducing the incidence of dog fouling in the District by extending the range of staff that are visible in the community and capable of taking enforcement action where a dog fouling offence is witnessed. This in itself can act as a deterrent to dog owners who might otherwise not clear up after their dog has fouled.

3.3 Although it is encouraging that the numbers of complaints about dog fouling are reducing in the District, it is still a significant problem. There are currently 20 SDC staff who are authorised to serve FPN's for such offences and whilst there has also been a proactive approach to this issue including the use of signs, stencils, highlight spraying of 'deposits' and regular patrols in hot spot areas etc., the proposed additional resource would be welcomed.

3.4 Whilst no other Town or Parish councils have made a similar approach at the current time the advice to the report would allow for suitable staff to be authorised should the need arise.

3.5 If the advice to the report is accepted then clearly a written agreement will need to be agreed between SDC and the relevant Town or Parish Council to cover detailed arrangements before any staff are authorised to serve FPNs. The issues to be set out would include:

- legal arrangements
- insurance cover



- accredited training that staff must undergo prior to authorisation
- limitations as to when or where FPNs may be issued, e.g. surveillance, etc.
- the process for removal of authorisations
- financial arrangements
- management controls
- complaints procedure.
- review process

Informal discussions between the Councils have indicated that these issues should not present any particular problems.

#### **4. Delegation:**

- 4.1 The general power to delegate authority is set out in Section 101 of the Local Government Act 1972. In brief, that limits the power of SDC to delegate any of its statutory functions to “*a committee, sub-committee or officer of the authority, or to another local authority*” but most importantly for this case also provides that it is possible to delegate outside of those limitations in cases specified in any other “*Act passed after this Act*”. In this case, the latter includes the Anti-Social Behaviour, Crime and Policing Act 2014 which includes specific provision in Section 68 regarding FPNs. Thus, it is legitimate for SDC to authorise Parish/Town Council employees in this manner.
- 4.2 SDC will therefore need make arrangements to enable specific named officers of a Town/Parish Council to be authorised to serve FPNs for dog fouling offences should it wish to do so.
- 4.3 Currently, in accordance with SDC’s Scheme of Delegations, the Head of Health and Wellbeing has the authority to delegate the power to officers of SDC to issue FPNs. At present his delegated powers do not enable him to authorise an officer of a Town or Parish Council for this purpose.
- 4.4 Therefore in order to allow such an authorisation it is necessary to seek the authority of full Council to extend the Scheme of Delegations to allow the Head of Health and Wellbeing to authorise named officers of Town and Parish councils with respect to the service of FPNs for dog fouling offences.

#### **5. Conclusion:**

In light of the request from Dursley Town Council that named officers be authorised to serve FPN’s to help tackle dog fouling, which in turn would expand the pool of staff capable of enforcing dog fouling provisions, it is considered desirable for the Head of Health and Wellbeing to have delegated powers to authorise Town and Parish Council officers to serve FPNs in that regard.

Because full Council approval is necessary to delegate such authority, the advice to the report requests that the scheme of delegations be amended so as to permit the Head of Health and Wellbeing to authorise such named individuals subject to the necessary safeguards referred to in paragraph 3.5 being set out in a written agreement.

Whilst no other Town or Parish council has made a similar request at the present time the recommended change to the scheme of delegations will allow this to be accommodated in the future should the need arise.